Training Contracts
for a bright future

A fresh approach to your trainee needs

Contact Us
+44 (0)20 7040 0973
info@accutrainee.com
www.accutrainee.com

Advantages

REDUCED RISK
- they are actually working for you.

INCREASED FLEXIBILITY
- You decide the length of time you need a trainee without the need to commit to a full two year training contract if this doesn't suit your business needs. This increased adjust trainee numbers in line with workloads.

IMPROVED EFFICIENCY
- We eliminate the need to accurately predict your trainee requirements years in advance by delivering the right number of trainees to you within shorter time frames. This could be in response to an unforeseen shortage in your own trainee intake or to address a new trainee need for your organisation. This service reduces the potential mismatch between the supply and demand of trainees.

REDUCED COSTS
- We have been able to demonstrate 40-50% cost savings per trainee investments traditionally required.

REMOVING REGULATORY BURDENS
- As the training establishment, Accutrainee is responsible for ensuring all SRA training regulations are met. We remove the burden of organising secondments, having to commit to a trainee for the full two years or becoming an authorised training establishment. This is RA.

IMPROVED TRAINEE ENTHUSIASM
- Trainees consider every secondment an opportunity to 'prove themselves' to prospective employers.

QUALITY ASSURANCE
- Our approach allows you to observe trainees during 'real life' work situations and over longer periods of time before deciding whether to employ them. This means selection of newly rather than a need to recoup incurred costs or to maintain retention rates.
A MESSAGE FROM
SUSAN COOPER
CEO & FOUNDER

I founded Accutrainee because I really wanted to create opportunities for graduates in a market where it seemed increasingly hard to do so. Quite simply, I believed that the training contract model required improvement. I’m strongly passionate about helping our trainees reach qualification and so I am very proud that Accutrainee has helped many trainees reach this goal since it started in 2012. We hope there will be many more to come.

Accutrainee is not a law firm nor is it a company with an in-house legal team. Our business is helping graduates reach qualification through a quality training experience – it’s what we do – and we do this by seconding our trainees to our clients, who are the in-house legal teams and law firms you will be more familiar with. Sound exciting? Different? We think so, and we think that an Accutrainee training contract gives our trainees greater exposure and opportunities for development, helping to maximise their options on qualification.

I hope that our brochure will help you to understand a bit more about who we are and how the unique Accutrainee training contract works.

Susan Cooper
WHAT WE DO

Accutrainee’s innovative training contract model unlocks opportunities for legal training. We aim to produce the best quality trainees in the legal profession.

Accutrainee is an award winning SRA authorised training establishment. We employ trainee solicitors and send them on secondments to firms and in-house legal departments so they may complete their training. We are responsible for ensuring all SRA training requirements are met or exceeded at all times.

Our training contracts are designed around our trainees and the specific needs of our clients.

During secondments, our trainees gain an in depth understanding of what it’s like to work for a particular organisation and clients get the opportunity to see if our trainees are right for them. We continuously search the market for the best, most promising, graduates whom we are confident will not just match our clients’ trainee requirements but will go on to represent some of the best solicitors in the profession.

OUR GOAL IS TO HELP EXCELLENT GRADUATES REACH QUALIFICATION BY SECURING BESPOKE PERIODS OF RECOGNISED TRAINING IN LAW FIRMS & IN-HOUSE LEGAL TEAMS
WHAT WE LOOK FOR

We are looking for exceptional candidates who we believe will match our clients’ requirements, expectations and criteria. We work very hard to determine whether you have the right skill set, attitude, personality and potential we are looking for.

Accutrainee does not offer an easier route into the legal profession. We expect to see considered applications which make you stand out from your peers. We review each and every application as a whole, taking into account all of your qualities and attributes.

Successful candidates will be those who show us their potential and a genuine determination to succeed. Accutrainee is looking for candidates who can demonstrate a high standard of academic achievement at A-Level (or equivalent) and degree level. If you have a 2:2 degree, or lower A-Level grades, we welcome your application but you must show academic excellence in other areas and be able to demonstrate why you did not achieve higher grades.

If you think you’ve got what it takes and you’re looking for a unique training contract designed around you, we want to hear from you.

Key Skills
We would expect Trainees to demonstrate

- Interpersonal Skills
- Analytical Skills
- Attention to Detail
- Communication Skills
- Common Sense
- Commercial Awareness
- Organisational Skills
- Passion for Law
- Common Sense
- Organisational Skills

We are looking for exceptional graduates. Candidates whom we believe will match our clients’ requirements, expectations and criteria. We use the same stringent criteria used by many law firms and in-house legal teams in sourcing trainee solicitors. However, we will not be put off by some of the more typical rigid reasons why a candidate has been unsuccessful in the past. We work very hard to determine whether you have the right skill set, attitude, personality and potential we are looking for.

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THE RECRUITMENT PROCESS

STAGE 1 - Online Application Form
Complete an online application form via our website. Answer the questions and attach a cover letter and CV - it’s that simple!

STAGE 2 - First Stage Interview
If successful, you will be invited to an HR interview. This interview will focus on your academics, work experience and passion for law. We will assess your progress to date in order to ascertain whether we can help you overcome any specific hurdles.

STAGE 3 - Assessment Centre
If successful at your first stage interview you will be invited to an assessment centre. This will comprise written exercises, a competency based interview and a presentation which you will be asked to prepare beforehand.

STAGE 4 - Introduction to Clients
If successful at assessment centre stage, we will register your details on our database. You will then be considered for client secondments as and when clients have requirements. Before being selected for a secondment you will attend a client interview.

STAGE 5 - Training contract commences
If selected by a client, you will be offered a training contract. Upon acceptance of our offer, your period of recognised training will commence.
5 REASONS IT’S AMAZING TO BE AN ACCUTRAINEE...

Accutrainee has exciting training contract opportunities within private practice & in-house departments where trainees can experience different cultures within different industries. Few training contracts offer such variety and breadth of experience with training periods uniquely designed around the trainee. We welcome applications throughout the year from candidates at every stage of their academic studies. Our clients include FTSE 100 organisations, global investment banks and UK & US law firms.

**Benefit from an innovative training model**
Accutrainee training contracts are comprised of secondments within in-house and/or private practice legal teams. This, coupled with a dedicated mentoring programme, ensures that our trainees emerge as well-rounded, competent and confident solicitors.

**There is no two year waiting list!**
Unlike traditional training contracts, our training contract secondments start throughout the year so there may not be as long to wait to get started! The quickest we have been able to secure a training contract has been 3 weeks!

**Mentoring is at the heart of Accutrainee**
Accutrainees benefit from the dedicated expertise of highly experienced mentors, receiving continuous support and guidance throughout their training contract with us. In particular, this gives our trainees a means of voicing any concerns or queries they may have.

**Tailored Secondments**
Accutrainees are matched up with tailored secondments based on their preferences, experience and personality. Trainees may have the opportunity to work at more than one organisation throughout the course of their training contract. This also gives trainees better insight in determining which type and culture of organisation is right for them.

**Networking**
Our trainees build working relationships with our clients and each other. Accutrainees train in, and qualify into, a wide range of law firms and in-house legal departments, giving them a network of contacts not just within different organisations but also within different industries. More than 96% of our trainees have been offered one or more jobs straight away on qualification.
SOME OF OUR PAST AND PRESENT TRAINEES

“Accutrainee’s innovative model offers a flexible yet structured solution to both companies and graduates. The chance to be at the cutting edge of the legal market and gain experience in both private practice and in-house struck me as a unique opportunity I could not afford to miss. Just over a month into my training contract and what has struck me most is the quality of resources available that are really developing my understanding of the technical skills and knowledge I am acquiring on a daily basis.”

Almahdi Coker

“A truly unique training contract. Accutrainee presents you with the opportunity to train at more than one firm, and experience both private practice and in-house professional life. This is coupled with thorough appraisals and mentoring throughout your training contract. Unlike other training contracts, Accutrainee is genuinely interested in hearing your feedback on your progress and ensures that you receive ‘well rounded’ training. In addition to this, social events and training sessions are regularly organised. This allows you to get to know your peers and develop critical professional skills.”

Alex Akin

“Accutrainee is the first of its kind and truly offers a unique and flexible approach, for businesses and graduates alike. The skills you develop through being an Accutrainee Trainee are invaluable – this is all helped through the ongoing support you receive, such as monthly Training Principal Meetings, bi-annual appraisals and frequent workshops. Also, the regular networking/social events are a great way to meet other trainees and to gain contacts.”

Carla Stagg

“Accutrainee provided ongoing trainee support such as monthly trainee principal meetings which helped me to focus on the SRA skills and compliance with appropriate standards. I trained with a Fortune 500 global technology company and the variety of work in-house is countless, I’ve had experience in leading transactional projects and providing counsel to clients at all levels, including board level senior management. I have also worked on complex high value collaborative projects, some of which have been cross-jurisdictional.”

Olga Bolmata
Our goal is to help more graduates reach qualification

We open up opportunities for periods of recognised training by seconding our trainees to law firms and in-house legal teams.

Innovation • Quality • Diversity

Visit our website at www.accutrainee.com
send an email to info@accutrainee.com
or call us on 020 7040 0973